

Agenda – Class Council Meeting #4

Date: November 15th, 2017

Time: 2:30pm - 3:30pm

Location: UPS Meeting Room

Minute Taker: Gigi Lai

Attendees: Tom F., Yifan Z., Gigi L., Jacob P., Shreeya T., Elaine N., Julian W., Sera L., Peter Z., Helen L., Catherine Z., Deuk K.

Absent: None

Council Updates

- **President**

- i. Apparel Design

- a. The voting for the apparel design contest is now up and it will go on until Friday night (Nov. 17). After the winning design is chosen, we will get in touch with our contact in the apparel company to get samples for sizes so students can try them on. We will also start tabling for the actual sales around that time as well.

- b. A suggestion was brought up to allow separate voting for shoulder and chest designs. The council has currently decided to keep the shoulder and chest designs together for a more cohesive look but we may reconsider if more people are interested in the separate option instead.

- If in the end we do decide to separate the voting for chest & shoulder designs, we will have the two winners collaborate so the overall design looks cohesive.

- ii. Infographic

- a. The infographic depicting the results from the 2T1 survey has now been posted! The infographic contains the results of the 2T1 survey, initiatives the 2T1 council will be working on, and also an FAQ answered by Dean Boon. The infographic has been met with a lot of positive responses so far from 2T1's and other years as well!

- iii. UPS Town Hall

- a. The UPS town hall happened yesterday (Nov. 14) and Dean Boon addressed a number of issues and concerns from students including the most popular topics: tuition & classroom changes.

- b. The most concerning issue brought up during the town hall was one about sexual assault. There have been concerns about sexual assault from administration and students feel that

they have no staff to talk to regarding these issues within our own faculty.

U of T does have resources in place for students to deal with sexual assault cases but many Pharmacy students are unaware of the many resources like these. As a result, similar issues are left unaddressed. As an initiative, student council members will get to know some of the resources available on campus so we can direct students to the appropriate resources should something happen. We will also provide a list of the available U of T resources and help centres on the 2T1 website so students are more aware of what is available to them.

- c. Regarding the issue of implementing a Fall Reading Week, Dean Boon is thinking of putting together a committee consisting of students and faculty members to try and figure out a solution that would accommodate our academic schedule.
- iv. Restoration Project
 - a. As one of the student council initiatives, council members will be taking time one day to go in the PB150 & PB250 classrooms to check the condition of the equipment at each seat (ex. Desks, outlets, etc.) and we will put in one big work order so technicians can come fix everything at once.
 - b. The tentative date will most likely be a Tuesday between 5-6pm since there are no classes during this time. We aim to complete this before final exams begin.
- **Vice President**
 - i. Charity Week Debrief
 - a. We did an amazing job during charity week and raised a total of \$2116 (from professor auction, charity week raffle, and our 2T1 charity events)! Our 2T1 charity events made \$671.34 alone so big thank you's to Yifan and everyone who helped out!
The total amount made from the professor auction was \$4640 and the charity week raffle made a total of \$1140.
 - b. We will be writing the cheque for the \$2116 to Me to We after we have received our shares from the professor auction and charity week raffle sales.
- **Secretary**
 - i. Banking Fees & Financial Standing
 - a. Because our current bank account is a small business account, we are charged fees for certain banking actions including online & in-person deposits, and this includes depositing online e-transfers as well. This is just an important point to keep in mind when deciding what prices to charge for future events.
 - b. Currently, we are sitting at about \$39. We were supposed to receive a \$5000 cheque from UPS around this time but we won't be receiving it until later due to a financial issue that UPS is currently dealing with. We will be getting the money eventually but it is not known when that will be.
 - ii. Considerations for Sales
 - a. When charging for an event or doing sales or any kind, please remember about tax and factor it in when deciding how much to charge people, otherwise council will be losing money from covering tax each time.

- iii. 2T1 Secret Santa
 - a. We are currently planning on holding a class-wide Secret Santa event. It will be an optional event so students can sign up online (via Elfster) if they would like to participate. Ideally, promotions will begin on Friday (Nov. 17) and the sign-up link will be up from then until Tuesday (Nov. 21) at 11:59pm. The recipients will be generated via the Elfster site and the site will send an email to participants indicating who their recipient is.
 - b. The tentative date of the exchange will be December 20th after the PHM130 (Calculations) final exam since all students will be on campus. This will give participants around 1 month to shop for presents!
- **Social Rep**
 - i. Upcoming Events
 - a. November is a busy month since midterms season is over so we are trying to push for as many events as possible. However, it is very hard not to overwhelm people with the number of events happening so we need to delegate promotion tasks to members so our announcements are not buried and students are aware of the events. A great way to spread the word is by mouth since it also gives students a sense of how many people will be attending an event.
 - b. The MoStock event is happening on Friday, Nov. 24th. It is an interprofessional event with students from other healthcare faculties (ex. Dentistry, Nursing, etc). Tickets are still being advertised and will be sold until Friday (Nov. 17).
 - c. The Wine & Cheese AGO event will be pushed until a later date since there are too many events right now. The date of this event is flexible since AGO is always free for students on Wednesdays. We are also currently looking to find a venue to host the wine & cheese “pre”.
 - d. We are hoping to plan a “Pharmassassins” game next semester. There are too many events going on during November and we would like to keep December relatively free so students can study for final exams. As a result, the event will be pushed until next year. Tentatively, there will be two prizes: one for the last participant standing, and one for the participant with the most number of “kills”. Details will be worked out by Deuk and Helen closer to the event.
 - e. We will also most likely be planning a class trip to the Distillery District for the Christmas Market next Wednesday (Nov. 22).
- **CAPSI Reps**
 - i. PharmaFacts Bowl
 - a. The event may be moved until December 1st because there are too many events happening on Nov. 24th. The PharmaFacts Bowl is a trivia night and students can win backpacks and other prizes as well. Delegates may also win subsidies for PDW 2018.
 - ii. Cookies & Info Session
 - a. CAPSI is planning on holding a cookies & info session next semester where students could chat with CAPSI representatives and learn more about the organization.
 - b. They might also make a pamphlet containing CAPSI info & terms for current and incoming students so everyone is aware of what CAPSI does.

- iii. PDW
 - a. In order to generate publicity for PDW, members will also be making a vlog/video to promote PDW next year and show students what it's like.
- **Faculty Reps**
 - i. PHM146 (Pharmacology) Midterm
 - a. A lot of students have expressed concerns that the midterm was very rushed and that they did not do well due to the time constraint. The Faculty Reps are trying to set up a meeting with Dr. Erlick to bring up these concerns to ensure that the final exam conditions will be better.
- **Athletic Rep**
 - i. Rock Climbing
 - a. The event was big success so thank you, Cat!
 - ii. Disclaimers
 - a. For future events, we will be putting disclaimers to let students know that if they do not attend an event they signed up and paid for, there will not be refunds.
- **Pharmakon**
 - i. Rock Climbing
 - a. Photos from the event are currently being uploaded.
 - ii. Pharmakon LinkedIn Photoshoot
 - a. There was a good turnout! One of the main problems was that the allotted time (20 mins) for each person was too long. The time allotted will be shortened to 10-15 minutes for the next photoshoot event to allow for more sign up spots.
 - iii. Santa Photoshoot
 - a. Pharmakon will be holding a Santa photoshoot with Dr. Uetrecht and his dog, Max! This event will most likely be happening on Nov. 30 along with the UPS Holiday Party.
 - b. The cost per copy of the photo will be \$2. For example, if each person in a group of 5 wanted a copy of the photo, it would be \$10 total (each person pays \$2).
- **Monograph**
 - i. November Issue
 - a. Monograph members are currently working on editing submissions & articles. So far we have a good turnout from 2T1's with many students submitting articles, movie reviews, and music reviews. A blurb was also included highlighting the 2T1 Charity Week events.
- **Webmaster**
 - i. Website
 - a. The website has been released and so far it has been doing very well!
 - b. We are also trying to add a photo gallery to the website as well so students can see the pictures taken at events.
 - ii. Webmaster Meeting
 - a. A meeting was held with the UPS President and Webmaster to talk about event calendars. We would like to link all calendars to a separate 2T1 webmaster email & have things be done through that email instead of by separate individuals.

Other Tasks

- Scheduling next meeting
 - i. The next meeting is tentatively set for Nov. 29th from 1-2pm. It will be a quick meeting before we break for the year.
- Other business
 - i. Media Representative
 - a. We plan to fill this position by next Friday (Nov. 24).
 - ii. Class Christmas card
 - a. We are planning on making a class Christmas card to send to faculty members and to students as well.
 - b. Students will wear Christmas-themed clothing and we will take a big class picture in one of the classrooms on the last day of class (Dec. 6).
 - iii. De-stressor
 - a. Our current ideas include bringing in therapy animals, making care packages for students, hosting a relaxing yoga, and other mini events.
 - b. The best week to host all these events will be the week of Dec. 4 (Dec. 4-6).
 - c. Council members will plan a de-stressor event either alone or in groups.