

**2T1 Class Council 2020-2021
Meeting #1**

Date: April 6th, 2020

Time: 6 - 7 PM

Location: Online

Minute Taker: Shelby Y.

Present: Gigi L., Meagan H., Shelby Y., Mustafa A., Hebah A., Carling R., Maddy P., Ken R., Nicole C., Brian L.

Regrets: Sunny H.

Updates on Activities

- **Welcome & Introductions**
 - **President:** Gigi Lai
 - **Vice-President:** Meagan Hatch
 - **Secretary-Treasurer:** Shelby Yiu
 - **Faculty Reps:** Mustafa Arabi & Ken Ruan
 - **Monograph Rep:** Hebah Arabi
 - **Residency Rep:** Brian Linaksita
 - **Recruitment Rep:** Nicole Chang
 - **Grad Reps:** Maddy Powers & Carling Renwick
 - **Webmaster:** Sunny Huang (regrets)

- **Review of Roles & Responsibilities**
 - **Presenter(s):** Gigi L.
 - Current 2T1 Council is expected to contact their previous 2T1 counterpart, as well as the previous 2T0 counterpart, to understand their role and responsibilities

- **Overview of the Year**
 - **Presenter(s):** Gigi L.
 - Approximate Timeline:
 - July/Aug: UPS Summer Package Sale
 - Coordination between VP and P

- CTMA sales will be done by Gigi, clothing & branded items by Meagan
- All proceeds will be going to class council
- Pick-ups in September
 - Help will be needed for distribution
- October:
 - Hospital residency open houses
 - Brian will be in charge, and will keep us updated
 - Will be ending in October
 - Residency applications deadline
 - Will be open in the summer
- November:
 - Career fair
 - Lately have partnered with the faculty to gets sponsorship
 - Charity week, organized by Meagan
 - Traditionally just sold any left over clothing items from the summer package
- January:
 - CPR recertification
 - Acceptance offers end for residency apps
- March:
 - Product Fair
 - Did not occur this year due to low interest, and few sponsors (2020)
 - UPS External (Shreeya and John) have some ideas for sponsorship package to increase interest for this year
- April:
 - Mock OSCE (?)
 - This year 2T0s did not host the mock OSCE, as Jamie Kellar did not find utility in it
 - Questions that are used area created by the students
 - If faculty were to make the questions, they would need 2 months advance notice to
 - PEBC Review Sessions
 - Ongoing right now for the 2T0s
 - Valedictorian & President for Life elections
- May:
 - OSCE + PEBCs
- June:
 - Convocation!
 - Grad Formal
 - Coordinated by the grad reps
- Miscellaneous (dates TBD):

- PEBC Pre-Test (likely December)
 - Monetary prizes for participation
 - A mock test
 - IG Wealth Management Session (likely June 2021)
 - Presentation that goes over how to pay student debt, how to open a pharmacy, and invest funds
 - Class socials
 - Traditionally held one in May before the start of APPEs
 - Will reach out to the class for any ideas for the social as well as possible dates
- **Goals & Vision for This Year**
 - **Presenter(s):** Gigi L., Meagan H.
 - Transparency
 - With communication with the Faculty and courses
 - Would aim for more frequent updates
 - Updates with APPEs
 - Gather more ideas from the class for what they would like for the year (ie. events, more support for APPEs & PEBCs)
 - Will have an open form for the class engagement and suggestions & class goals
 - Using online resources
 - To ensure convenience and engagement while on APPEs
 - Raising money for Grad

Updates from Council Members

A. President

a. APPE Updates

- i. Expect updates hopefully by the end of the night
- ii. Jamie mentioned that the Faculty will be hosting a town hall
 - Waiting on her response for the date/time

b. PEBC Presentation

- i. Normally held at the end of third year
- ii. An overview of how PEBC is run
- iii. Unfortunately was not scheduled before the Faculty closed due to room booking issues
- iv. Expect to have it over Zoom on April 15 (awaiting confirmation)
 - Will be approximately 1 hour

c. Online Events

- i. Hold more presentation style events (ie. career opportunities)
- ii. Can look into having possible speakers that were supposed to present during OPSIS

d. Bank Status

- i. Normally transition before end of April
 - Pending due to quarantine
- ii. Will be done between Shelby, Gigi, Yifan and Eunyoung (current 2T1 president and Secretary-treasurer and past 2T1 President and Secretary-treasurer)

B. Vice-President

a. Meeting with Jamie Kellar

- i. On mental health and how to support the students
- ii. End of April is the tentative date
- iii. Goal to support students during the summer months

C. Secretary-Treasurer

a. Budget

- i. Getting budget from 2T0 previous secretary
- ii. Will get in touch with 2T0 Council to get their budget and what they are doing for their circumstances

D. Faculty Representatives

a. Communication Regarding COVID Updates

- i. Will remind for mid point evals and final evals

b. APPE Reminders

c. PEBC Review Sessions

- i. Need volunteers (2T1s and possibly any students from upper year, previous students) to run sessions
- ii. Polling around christmas time to see the topics that the class would like, and to see the interest in it
- iii. Faculty require 1 month notice if students who are leading review sessions would like them to look over their presentation material
- iv. 2T0s had 5 sessions scheduled for April
 - Had one session so far

d. Study Materials & Opportunities

- i. MCQ database to help

e. APPE Meeting with Previous Class Council Fac Reps

- i. Is to be rescheduled due to quarantine
- ii. Form filled from the class had low amount of submissions

E. Monograph Representative

- a. Last issue is in progress & should be done before exams start
- b. Will recruit people to write for the anti-calendar through the previous faculty reps, and mini faculty reps

F. Residency Representative

- a. Will be starting open housing scheduling in May & relaying information out to class about applications
- b. Information sessions so far has not be affected by quarantine, if this continues will plan for an online session for the future

G. Recruitment Representative

- a. Reached out to Susan Drodge regarding sponsors
 - i. Will have a plan set out by September
- b. Budgeting (ie. for food) will have to be determined
 - i. May be covered by student outreach fund, sponsors, UPS, or Class council
 - ii. Traditionally has been covered by one of the sponsors depending on their sponsorship tier

H. Graduation Representatives

- a. **Grad formal**
 - i. Already paid \$5000 deposit for the venue, Palais Royale
 - Non refundable
 - Balance is due a month before the event
 - Venue will provide the food and the beverages
 - Minimum number of tickets to be sold is 200 (students & guests)
 - ii. Revenue generated from ticket sales is projected to be at least be \$20,000
 - iii. Will be held in June 2021
- b. **Raffle (current fundraiser)**
 - i. Giving five \$200 vouchers for the life touch photography packages, \$25 gift card to LCBO, and \$25 for movie tickets
- c. **Grad photos**
 - i. Re-takes were cancelled, once things have returned to normal it can be rescheduled
 - ii. May be able to book through the Lifetouch photography head office, or students may go to any photography and the photo can be added to the composite (must be professional and match the criteria for the composite)
 - iii. The person who we originally communicated with has been changed
 - iv. Deadline for composite photos May for photo to be in the yearbook
 - Need to follow-up with Pharmakon Co-Editors to see if this deadline is for 2T0s or 2T1s
 - v. The sitting fee is collected by LifeTouch to provide students with a photography session, retakes (if applicable) and a composite photo at convocation. Similar to past years, a portion of this fee also goes towards the graduation gift for all students
- d. **Fundraising**
 - i. Will have ideas for the future
 - ii. Will try to have it during events

Meeting concluded: 7:15 pm